

# **TIBURON WEST HOMEOWNER'S ASSOCIATION**

Annual Meeting Minutes

March 5, 2019

## **Minutes**

### **CALLED TO ORDER:**

The meeting was called to order at 6:09 p.m.

### **ESTABLISHMENT OF A QUORUM:**

There were 35 lots represented at the meeting either via Proxy or attendance, establishing that a quorum for the meeting was attained.

### **APPROVAL OF MINUTES:**

The homeowners reviewed the March 8, 2018 Annual Meeting Minutes. A motion was made and seconded to approve the minutes.

### **FINANCIAL REPORTS:**

Kevin Etheridge reviewed the association's Income Statement and Balance Sheet for the year end of 2018. Also reviewed were the Income Statement and Balance Sheet from January 1, 2018 through February 28, 2019. A motion was made and seconded to approve the Financials as presented.

### **ELECTION OF DIRECTORS:**

The Tiburon West Board of Directors is currently:

Bill Schutt  
Jon Busen  
Anna Street  
Lee Brackett  
Shane Dawsey  
James Cozby

James Cozby will be leaving the Board at a future date. The following were nominated as directors for the Board of Directors.

Constance Bartell

### **UNFINISHED BUSINESS:**

Drainage; Jon Busen reviewed the current status of a new drainage system being completed by Santa Rosa County, effecting Pace Patriot Rd and the entrance to Tiburon West. The Board will be in communication with the County regarding an easement through, or purchase of the vacant lot currently owned by Holiday Builders.

Street Lighting; Bill Schutt recommended the addition of four street lights, locations to be determined.

Parking; The Board discussed ongoing parking issues in the community. Jon Busen recommended requesting the Sheriff's Department to patrol and issue citations where necessary. A motion was presented and seconded to reach out to the Santa Rosa Sheriff.

Lawn Contract; There is no current contract for lawn maintenance. The Board will be soliciting bids for the 2019 season, with a concern voiced for any damage caused by future road work on Pace Patriot Road.

**NEW BUSINESS:**

Yard Sale; The Annual Yard Sale for the association is scheduled for April 12 and April 13, 2018. Residents were urged to be courteous and not parking in the street or on their lawns. Garbage cans should be stored out of view and removed from the street after pick-up.

HOA BBQ; Lee Brackett volunteered his home for a neighborhood BBQ on the weekend of April 13<sup>th</sup>. A motion was presented and seconded to establish this event.

Welcoming Committee; Volunteers are needed to create and maintain a Welcoming Committee.

Facebook; There are currently two Tiburon West Facebook pages. Anna Street agreed to eliminate one.

Bill Schutt thanked Jon Busen for the Christmas decorations.

**ADJOURNMENT:**

There being no further business, the meeting adjourned at 7:16 p.m.