

# NOTICE

## **TIBURON WEST HOMEOWNERS ASSOCIATION**

### **ANNUAL OWNERS MEETING**

***Tuesday, March 5, 2019***

***6:00 p.m.***

***Pace Fire Station, 4773 Pace Patriot Blvd., Pace, FL 32571***

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The **Annual Meeting** will be held **Tuesday, March 5, 2019 at 6:00 p.m.** at the **Pace Fire Station**. It is imperative that a quorum be established to permit association business and votes be conducted, therefore, please return the enclosed Proxy if you cannot attend. This will enable us to establish a quorum.

### **Agenda**

- Call to Order – 6:00 p.m.
- Approval of March 3, 2018 Annual Meeting Minutes
- Financial Reports
- Election of Board of Directors – Nominations Taken from the Floor
- Open Forum
- Adjournment – *There will be a brief Board of Directors Meeting held immediately after adjournment of the Annual Meeting for organizational purposes.*

If a voting member of your household will not be able to attend the meeting, **it is important that you send the signed attached proxy form in to ensure that a quorum is established**, and important business can be conducted at the meeting. Please fill out the proxy attached and return to management at one of the following:

***Etheridge Property Management***

***E-mail: [epm@epmfl.net](mailto:epm@epmfl.net)***

***Fax: 850-484-2925***

***U.S. Mail: 908 Gardengate Circle, Pensacola, FL 32504***

- ❖ *2019 H.O.A. fees invoices have been mailed to all owners and were due by January 31<sup>st</sup>. Please contact Accounting at Etheridge Property Management: [accounting@epmfl.net](mailto:accounting@epmfl.net) with any questions regarding your account.*

***To make a payment online, get to know more about your management company, what they do, and to locate important association documents and information, please visit our website:***

***[www.epmfl.net](http://www.epmfl.net) or [www.tiburonwesthoa.com](http://www.tiburonwesthoa.com)***

TIBURON WEST HOMEOWNERS ASSOCIATION, INC.

PROXY

ELECTION OF DIRECTORS, ANNUAL MEETING TO BE HELD:

DATE: **Tuesday, March 5, 2019**  
TIME: 6:00 p.m.  
LOCATION: Pace Fire Station, 4773 Pace Patriot Blvd., Pace, FL 32571

I/We, the undersigned, owner(s) of the property located at \_\_\_\_\_  
(insert address) designate as follows:

Check all that apply:

- ☐ I instruct and authorize the Board of Directors to count this Proxy for purposes of achieving a quorum at the above-referenced annual members' meeting.
- ☐ I hereby designate \_\_\_\_\_ to attend the meeting and to act in my stead in voting for me on any issue or motion that is properly brought before the owners for a vote at the above-referenced annual members' meeting including the election of directors.

ALL OWNERS MUST SIGN:

Dated: \_\_\_\_\_  
(sign) (print name)

Dated: \_\_\_\_\_  
(sign) (print name)

SUBSTITUTION OF PROXY

The undersigned, appointed as proxy above, does hereby designate \_\_\_\_\_  
to substitute for me in the proxy set forth above.

Dated: \_\_\_\_\_, 20\_\_\_\_  
Proxy

RETURN BY THE FOLLOWING OPTIONS:

- OPTION 1) E-MAIL: [epm@epmfl.net](mailto:epm@epmfl.net)  
OPTION 2) FAX: 850-484-2925  
OPTION 3) MAIL: TIBURON WEST H.O.A., c/o ETHERIDGE PROPERTY MANAGEMENT  
908 GARDENGATE CIRCLE, PENSACOLA, FL 32504